

CHANGE OF DETAILS FORM

Eastern Health

SALARY PACKAGING

1: PERSONAL DETAILS

Employee Name	Date of Birth	Employee Number
REQUIRED	REQUIRED	REQUIRED

2: CHANGE BANK ACCOUNT DETAILS

(PLEASE NOTE: BankVic Everyday and Entertainment VISA Cards are not able to be changed, please don't specify)

Benefit	Account Name	BSB	Account Number	Change being made	Substantiation
				<input type="checkbox"/> Commence/ Current Account <input type="checkbox"/> Cease	<input type="checkbox"/> ID Provided <input type="checkbox"/> Payroll Account (must be Active)
				<input type="checkbox"/> Commence/ Current Account <input type="checkbox"/> Cease	<input type="checkbox"/> ID Provided <input type="checkbox"/> Payroll Account (must be Active)
				<input type="checkbox"/> Commence/ Current Account <input type="checkbox"/> Cease	<input type="checkbox"/> ID Provided <input type="checkbox"/> Payroll Account (must be Active)
				<input type="checkbox"/> Commence/ Current Account <input type="checkbox"/> Cease	<input type="checkbox"/> ID Provided <input type="checkbox"/> Payroll Account (must be Active)

* If account details don't match an active payroll account, two forms of ID are required to be attached (one must be photo)
(these don't need to be certified)

☐ Please stop payment all other accounts not listed above (excluding BankVic Everyday and Entertainment Cards)

REQUIRED

Employee Signature

REQUIRED

Date / /

- To change Super details use **Salary Packaging Super Choice Form** available at ehsalpack.com.au/faqs-and-forms
- All other details are required to be updated with Eastern Health Payroll

